

# RRD Smart Re-Start Policies & Procedures

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### RRD Dancer Responsibilities & Expectations

- At all times, dancers will be required to wear masks when in the studio. This includes while dancing. **\*\*Effective 10.12.2020**
- Dancers will enter and exit through the main doors
- Dancers must wash hands with provided hand sanitizer immediately upon entering the studio.
- Dancers will arrive no more than 10 minutes prior to class time and will leave RRD no later than 5 minutes from end of class.
- Dancers with symptoms (i.e. fever, cough, shortness of breath, body aches, chills, loss of taste/smell etc.) will stay home. If they arrive ill, or develop symptoms while at RRD, they will be secluded until a parent / guardian arrives.
- Dancers will try to arrive fully ready to RRD and will not be permitted to change clothes for any reason. Should your dancer be unable to change prior to arrival, dressing rooms will be available.
- Dancers will only arrive with the following in a small bag:
  - Water bottle (full)
  - Dance Shoes
  - Tights
- Dancers must wash hands prior to exiting the building.
- During lunch times, dancers will not be permitted to congregate and instead will be required to find a designated RED X on the floor or chair where they can eat. These X's will be spaced to follow NDDoH socially distancing guidelines.

### RRD Parent / Guardian Responsibilities & Expectations

- Parents / Guardians with children 6 and under are permitted to escort their child to class and pick them up at the main entrance when class is done.
- Any parent entering the studio for over 15 minutes will need to sign in on the LOG sheet located on the small table in the lobby, near the hand sanitizer. **\*\*Effective: 10.12.2020**
- Parents are **not** permitted to walk around into the studio or wait on benches unless escorted by a staff member or in the instance of an Emergency.
- Parents MUST WEAR A MASK at all times if they must enter the studio.
- For payment / billing questions, please call the studio during business hours at 701.280.0004
- *We understand that this is not an ideal situation, but like the schools, we must take every precaution necessary to ensure the health and safety of our dancers. We also recognize that this may cause some frustrations when it comes to watching your child dance, video tapping solos, etc. We ask for your patience and understanding as we navigate through these times.*

### What RRD is doing to keep dancers, families, & staff safe:

- All staff will be required to wear a mask while in the building
- Dancers are required to wear a mask at all time while in the building except for when they are dancing or eating.
  - During lunch breaks, dancers will be encouraged to socially distance throughout the building.

- Staff members with symptoms (i.e. fever cough, shortness of breath, body aches, chills, loss of taste / smell, etc. OR who have come in direct contact with a positive case of COVID, will be instructed to stay home as well as notify supervisor of symptoms and follow CDC/ North Dakota Department of Health- recommended guidelines regarding what to do if you are sick. Sick employees will not be permitted to return to work unless cleared by a health professional or symptom free for 72 hours.
- All staff will wash their hands immediately upon entering the building. (Take out temperature checks for staff?)
- Dressing Room will now be open for changing purposes only. Dancers will not be allowed to congregate at any time. They are required to change, and enter their class as soon as possible.
- Waiting areas will be CLOSED until further notice to parents.
- Waiting areas will be set up as normal for students to have places to sit while on breaks.
- Water fountains will be CLOSED until further notice. Dancers are encouraged to bring a water bottle to the studio that can be re filled at the fountain.
- Vending Machine is now open to dancers.
- Cleaning Protocols:
  - All studios will be cleaned regularly.
  - Between classes, all studio doors, equipment used, bars, and any other touched service will be sanitized before the next class can enter. Common areas (entryways, bathrooms) and hard surfaces will be cleaned / disinfected by staff both morning and night.
  - Small props / equipment will cleaned / disinfected by staff prior to being put away.
- The following will be provided at RRD for staff/ families/ dancers:
  - No-touch receptacles
  - Hand soap & hand washing stations (bathroom sinks)
  - No-touch hand sanitizing stations
  - Alcohol based hand sanitizer in multiple locations including every studio.
  - Disposable wipes for cleaning / sanitizing commonly used surfaces.
- Staff will be trained in how to properly sanitize / disinfect while at RRD.
- Class sizes will be limited depending on the square footage of each studio so that we meet North Dakota State guidelines.
  - Current Class sizes as of 9/1/2020 **(GREEN ZONE)**
    - Studio 1A & 1B (Wall Open) – Max of 26
    - Studio 1A – Max of 12
    - Studio 1B – Max of 12
    - Studio 2 – Max of 12
    - Studio 3 – Max of 12
    - Studio 4 – Max of 6
  - These numbers currently reflect the number of dancers permitted per studio. Each studio, depending on class size, will have up too 2 additional instructors.
- Temperatures will be taken right in the studio should a staff member feel that your child should be screened.
- Classes will have staggered start and stop times to ensure RRD follows ND state guidelines for groups of people.
- Staff will train all dancers at the beginning of the sessions on the importance of covering your cough, hand washing, and tips and tricks to staying healthy.
- Caitlin Killoran, Executive Director & the RRD Board of Directors COVID-19 task force will continue to monitor all guidelines and the state of the current pandemic frequently and will adjust all operating procedures accordingly to ensure that we are taking all necessary

precautions to keep our dancers, families, and staff safe.

**Should COVID-19 be reported at RRD** we will take all necessary precautions including:

- Following ND Department of Health Recommendations as it pertains to COVID tracking and to the performing arts.
- Canceling certain classes that COVID-19 may have been present in for a period of 24 hours.
- Deep and through sanitation of the entire studio.
- Alert all families should we feel that your dancer or family may have come into contact with an infected person.

**\*\*Red River Dance reserves the right to modify all policies and procedures at any given time without prior notice to ensure the utmost safety for our dancers, families & staff and to stay in compliance with the State of North Dakota.**

**Our studio is taking great strides to ensure the safety of your children while they are in our care. If you have any questions or concerns regarding our policies, procedures or guidelines, please do not hesitate to reach out to the following:**

<b>Red River Dance:</b>	<b>701.280.0004</b>
<b>Micayla Brown, Office Manager:</b>	<b>Micaylabrown@redriverdance.com</b>
<b>Alexis Syverson, Program Director:</b>	<b>Alexis@redriverdance.com</b>
<b>Caitlin Killoran, Executive Director:</b>	<b>Caitlin@redriverdance.com OR 701.404.7085</b>

**Red River Dance & Performing Company**  
**Goal: Educating dancers in any and all Environments**

**Plan A – In-Person Learning Without Restrictions**

- Dancers are in studio and all restrictions are lifted

**Plan B – In Person Learning with Restrictions**

- Dancers return to the studio following the new safety requirements and the reopening modifications to accommodate health and safety requirements.
  - Limit Class sizes due to the square footage of studio spaces
  - Staff wearing masks at all times
  - Dancers wearing masks at all time unless they are dancing or eating.
  - Social distancing dancers during breaks.

**Plan C – Hybrid Learning**

- Dancers would alternate between in – person and remote learning to accommodate additional physical distancing. The plan is also designed for the dancers excluded from dance due to illness, quarantine, or other COVID related reasons
  - Class sizes will be further split into groups.
  - The amount of groups is dependent on the current ND Dept. of Health recommendations and the determined on the size of the original class
  - A/B grouping that isolates groups of students per class on either different weeks or different days of the week.
  - Utilizing ZOOM to make sure dancers are working at home, receiving instruction at their normal class times and staying up to date on choreography

**Plan D – Remote Learning**

- Dancers learning will be delivered using on-line platforms such as ZOOM to continue their dance education.
  - This option has been determined to only be sustainable for our dancers and staff for a maximum of 4-6 weeks.